

Title: **Iowa IDEA System Pilot Projects and Field Testing**

Series: 6001a

Related Regulations:

Date Adopted: February 17, 1999

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1 In order to ensure the successful implementation of a pilot project or field test, these procedures
2 will be followed by the Central Processing Center (CPC) and the participating Area Education
3 Agencies (AEAs) and/or Early ACCESS Signatory Partner:
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5 The Central Processing Center (CPC) agrees to:

- 6 1. Oversee the pilot project as defined by the Oversight Governance Committee (OGC).
- 7 2. Provide instructions or expectations regarding the field test or pilot, including timelines.
- 8 3. Communicate to those involved in the test or pilot whether the test or production site will be
9 used.
- 10 4. Obtain feedback from all pilot or field testing sites about the new development or
11 modifications, changes, procedures, issues and concerns.
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13 The AEA or Early ACCESS Signatory Partner participating in the pilot project or field test agrees
14 to:

- 15 1. Identify the person(s) to be involved in the field test or pilot.
- 16 2. Identify a person who will:
 - 17 a. For pilot projects, oversee the planning and implementation.
 - 18 b. Act as the primary contact with the Central Processing Center (CPC) regarding
19 modifications, changes, procedures, issues and concerns.
- 20 3. Field test or pilot the particular module or modification based on defined expectations and
21 within the determined timelines.
- 22 4. Use the test or production site for the testing or pilot, as identified by the CPC. If using the
23 test site, re-enter data into the production site, if necessary.
- 24 5. Provide feedback to the CPC, within the given time frame, for modifications, changes,
25 procedures, issues and concerns.
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