Information Management System
Operations Governance Committee
Wednesday, April 8, 2009
Via Polycom

Roll Call
- Voting Members Present: Mary Ellen Becker, Kathy Tinker, Toni Van Cleve, Dee Gethmann, Faye De Smit, Roger Hess, Pam Childers, Melody Raub
- Center Staff Present: Michelle Tressel, Kirby Leland
- Ex-Officio Members Present: John Lee, Amy Williamson, Tim Glenn
- Excused: Cindy Weigel

Review Minutes from Previous Meeting
The minutes from the November meeting was reviewed and approved.
(Motion: Toni; Seconded: Pam; Approved)

Additions to Agenda
Item for Web IEP discussion

IMS Priorities
1. Performing daily operations.

March CPC Status Report
The March report has been distributed to the OGC members with no questions.

Programmer Position
Of the 4 interviews that were done in March, 1 applicant was called back for a second interview.

2. Managing specified projects and tasks for the OGC.
   No Information or decisions needed at this time.

3. Advising the OGC.
   No Information or decisions needed at this time.
4. Assisting the OGC with the Iowa IDEA applications.
   **IMS**
   - John and Toni led a discussion about homebound students. The information will be broken out using 2 separate building codes in the IMS. This information will be on the agenda for the May Data Entry Personnel meeting.

   **IEP**
   - Version 6 Development List: Fixing Duplicates Utility
   - Reviewed *Version 6 Timelines* handout. The alpha testing is being scheduled to take place likely in a location in AEA 11.
   - Reviewed *Status of new development to be released on July 1, 2009* handout. The CPC has been requested to include changes to the EDW and LRE for 3 to 5 year olds (Early Childhood Setting Code) in this version. Since the testing of the web IEP is to begin soon and the requirements are not final, the changes to the LRE for 3-5 year olds may need to come after Version 6 is released. It might be necessary to collect the data via paper until the web product is ready. The Bureau will come back with a recommendation.

   Post-meeting note: In an e-mail sent by Amy Williamson on 5.6.09, she stated, “Hold off on the early childhood collection. I'm in a meeting in DC where we are discussing it, and it would not be advisable for us to move forward at this time the way we have conceived it. I will get everyone together to deliver more information when I get back to Des Moines.”

   **IFSP**
   - Prairie Lakes and Northwest AEA volunteered to pilot the web IFSP. Prairie Lakes will begin the pilot and Northwest AEA may come on later to be a second pilot before the application is launched state-wide.

   **Iowa I-Plan**
   The Child Find Steering committee has reviewed the I-Plan application and has identified some possible changes, but recommend that the changes not be made at this time.

5. Continuing to perform basic services related to Part C and Part B Medicaid claiming.
   No Information or decisions needed at this time.
**Statewide Requests**

1. New---None

2. Previous---None

Information was shared on 4 requests from the DE that did not need approval by the OGC. These requests are included in the Version 6 projects.

**Input from Sp Ed Directors on Decision Making Structure.**
Mary Ellen, Michelle and Roger will be meeting again on April 20th to continue with the changes in the governance structure. We are hoping that the changes can go into effect in August 2009.

**2009-2014 Agreement**
The 5-year agreement was reviewed with the provision that it can be revised each year. Michelle answered questions posed by the group. Once all of the necessary modifications are made to the agreement, the OGC will be asked to recommend to the Bureau that the agreement be accepted. The budget will be addressed at the May and/or June OGC meetings. The Part B application will need to go to the Bureau by June 15, 2009.

*(Motion to accept the agreement: Mary Ellen; Seconded: Toni; Approved)*

**Meeting Adjourned**