

(Service) Profile

Overview

This file describes instructional or related services.

Uniform Data Entry Procedure

At this time, there are no Uniform Data Entry Procedures related to Service Profile.

Access to Screen

From the Main Menu, select Profile under the Services section.

Add or Modify Service Profile

1. Select the Profile link under the Services section on the Main Menu.
2. Use the Search button to find the service to edit.
3. To add a service, click on the New button and enter the service code, model code and comments and additional weighting.