



IMS Data Entry Personnel

The meeting for October 6, 2015 has been canceled.

Announcements

1. Server and Network Stats for August 2015

Event	Mon. – Fri. 7:30 – 4:30	Weekends and Evenings
Took server(s) off-line for maintenance.	0	1
Restarted server(s).	0	0
Restarted ColdFusion.	0	0
Confirmed ICN outages to/from Grant Wood AEA.	0	0
Stopped bandwidth usage by unauthorized users.	0	0

2. Host District

Special attention should be given to the host district for children placed out of state when they are terminated rights or foster care. Please research to identify the host district as the district listed in the child's record might not be correct.

3. Domicile District

In those records where domicile is indicated, please check to make sure the domicile district is still plausible. Remember, domicile is where the child lays his/her head at night.

4. School Facility Types

Level 6 admins: Please refer to the email sent from Michelle on June 22 with the subject line "Review School Facility Types and Update, If Appropriate; Requested Completion: When School Starts". The school facility type data will be pulled for John near the end of October.

Data Entry Personnel: Please check with the Level 6 admin in your AEA, if you notice a building that appears to be incorrectly classified.

5. Reminder of Data Entry into Stand-Alone

Data for 2015 Special Education Child Count will come from stand-alone IMS. Therefore, data entry into stand-alone IMS will continue, at least through Child Count. In other words, children must be entered (correctly) into stand-alone in order to be counted! **In short: there are no changes in procedures on what data are entered in stand-alone**

Preview of Future Business

Next Meeting: Tuesday, November 3 from 10:00 – 11:00
Topics: TBD