



**Level 6 Admins**  
**Tuesday, August 23, 2016**  
**10:00 A.M. – 12:00 P.M.**

**To connect from a PC, Mac, iPad, iPhone or Android device:**

1. Click this URL to start or join. <https://gwaea.zoom.us/j/543487289>

OR

2. Go to <https://gwaea.zoom.us/join> and enter meeting ID: 543 487 289

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**1. Welcome (10:00 – 10:05)**

Description: Check in with each site.

Lead by: Lisa

Outcome: Check site's functioning

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**2. Custom View Templates (10:05 – 10:20)**

Brief Background: AEA Templates have been created for 94-142 Detail, Service Roster Detail, and Weighted Enrollment Detail Count Reports.

Lead by: Lisa

Outcome: Training

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**3. Add Student Move-In (change in wording) (10:20 – 10:30)**

Brief Background: Change in wording for move-in option when adding a student.

Lead by: Lisa Lohman

Outcome: Training

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**4. Report Updates (10:30 – 10:50)**

Brief Background: Update on a couple of reports.

Lead by: Lisa

Outcome: Share Information

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**5. AEA 9 – Update on Data Dashboard Templates (10:50 – 10:55)**

Brief Background: Update in regard to the data dashboard templates that were shared by AEA 9.

Lead by: Teresa

Outcome: Share Information

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**6. How is your AEA handling page A teacher versus service provider (which are you using for rostered teacher)? How is this impacting rosters that you send out? (10:55 – 11:15)**

Brief Background: Discussion about how each AEA handles the page A teacher in regard to rosters.

Lead by: Lisa

Outcome: Discussion

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## 7. **Networking and Sharing** (11:15 – 11:25)

Brief Background: Time to ask questions or share information.

Lead by: Lisa

Outcome: Discussion

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**Next Meeting:** Tuesday, October 25, 2016; 10:00 – noon

Anticipated future agenda items:

- Reports Q & A's
- IFSP Agency Data Exports
- Count Reports Overview
- Enrollment Reports
- Topics to be determined & shared by AEA
- CAD – removing from teacher roster when in transit
- iPad Testing