



IMS Data Entry Personnel/Level 6 Admins
Tuesday, August 28, 2018
10:00 A.M. – 12:00 P.M.

To connect from a PC, Mac, iPad, iPhone or Android device:

1. Click this URL to start or join. <https://gwaea.zoom.us/j/745609625>

OR

2. Go to <https://gwaea.zoom.us/join> and enter meeting ID: 745 609 625

1. Welcome (10:00 – 10:05)

Description: Check in with each site.

Lead by: Lisa

Outcome: Check site's functioning

2. Child Count (10:05 – 10:30)

Description: Review the documents posted on www.iowaideainfo.org; Section: IMS; Subsection: Count, Special Education prior to the meeting. A review of the documentation and expectations related to Count and a time for Q and A.

Lead by: Lisa & John

Outcome: Training

3. Refreshers (10:30 – 10:50)

Description: Review:

- Data Entry Communication Procedures document.
- Implementing IFSPs and Validating IEPs to update Iowa IDEA IMS
- Change in attending district/building
- Change in resident district

Lead by: Lisa

Outcome: Training

4. Iowa IDEA Count Processes and Archiving (10:50 – 11:00)

Description: Overview of the Count processes that update Count reports and IFSP/IEP archiving.

Lead by: Lisa

Outcome: Training

5. Networking and Sharing (11:00 – 11:10)

Description: Time to ask questions or share information.

Lead by: Lisa & John

Outcome: Discussion

Announcements

1. **Foster Care and District Court Placed:** Stay Tuned! More information coming soon from John Lee.
2. May 2018 Server Stats

Event	Mon. – Fri. 7:30-4:30	Weekends and Evenings
Took server(s) off-line for maintenance.	0	0
Restarted server(s).	0	1
Restarted ColdFusion.	0	0
Confirmed ICN outages to/from Grant Wood AEA.	0	0
Stopped bandwidth usage by unauthorized users.	0	0
Local Network Issue	0	0

3. June 2018 Server Stats

Event	Mon. – Fri. 7:30-4:30	Weekends and Evenings
Took server(s) off-line for maintenance.	0	0
Restarted server(s).	0	1
Restarted ColdFusion.	1	0
Confirmed ICN outages to/from Grant Wood AEA.	0	0
Stopped bandwidth usage by unauthorized users.	0	0
Local Network Issue	0	0

4. July 2018 Server Stats

Event	Mon. – Fri. 7:30-4:30	Weekends and Evenings
Took server(s) off-line for maintenance.	0	0
Restarted server(s).	0	1
Restarted ColdFusion.	1	0
Confirmed ICN outages to/from Grant Wood AEA.	0	0
Stopped bandwidth usage by unauthorized users.	0	0
Local Network Issue	0	0

5. The Level 6 admin agendas are posted at:
<https://iowaideainfo.socs.net/vnews/display.v/SEC/New%20Iowa%20IDEA%20-%202013%20Release%20and%20Beyond%7CLevel%206%20Administrators>
 Contact your level 6 admin if you wish information about any of the topics.

Preview of Future Business

Next Meeting Date: Tuesday, November 6; 10 – Noon

Agenda Topics: TBD